

# REGISTRATION DAY OVERVIEW – AUGUST 4, 2011

<p style="text-align: center;"><b>Registration Day</b>  <b>Thursday, August 4, 2011</b>  <b>8:30 a.m. to 11:30 a.m.</b>  <small>(school closes promptly at noon for faculty meeting)</small></p>	<p>On this day, <b>all Patrick students and their parents</b> should come to school to <u>meet new teachers</u>, hand in registration materials and purchase spirit wear. Please take time to review the materials listed under Back to School on the website.</p>
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**Before Registration Day, please complete all forms located on the website under Back to School.**  
 At Registration Day, you will find your child's bus number on the main hallway wall leading to the cafeteria as well as on the café windows and downstairs lobby windows. Any additional questions will need to be directed to the transportation department in the computer lab.

<b>Upon Arriving at Patrick:</b>	
<b>Step 1.</b>	If you need to enroll your child, proceed to the Media Center. This is for new students. If your name is on a class list, skip this step.
<b>Step 2.</b>	Otherwise, check your bus route in the hallway on the way to the cafeteria or in the lobbies, and proceed to the following stations in the cafeteria:

In the Cafeteria, you will find...

PTA Registration Table, School Spirit Wear for purchase and Car Rider Tags

<p><u>CLINIC</u>  <i>(Right hallway in the main lobby then first door on right)</i> <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">1</span></p> <p>Turn in your Permission to Administer Medicine from along with medication.</p> <p><u>NEW STUDENTS AND ADDRESS CHANGES</u>  <i>(in the Media Center)</i> <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">2</span></p> <p>New student registration and returning families with address changes or questions stop here.</p> <p><u>BUS INFORMATION</u>  <i>(On the left wall of main hallway leading to the cafeteria, in the computer lab, on the windows in the café and downstairs lobby as well.)</i> <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">3</span></p> <p>All bus riders <b>MUST</b> check the wall charts for bus routes and bus numbers. <u>Remember to add the bus number to the student information forms when you go to your child's classroom.</u></p> <p>If you have questions or need bus information, check with the transportation officials in the <u>computer lab</u> to verify bus schedules and/or routes. <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">4</span></p>	<p><u>CAR RIDER TAGS</u>  <i>(in the Cafeteria)</i> <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">5</span></p> <p>All vehicles must have a car rider tag in order to provide safety in the car rider area.</p> <p><u>AGENDA BOOKS</u>  <i>(in the students' classrooms)</i></p> <p>PTA purchases agenda books for students in grades 2-5. Daily homework assignments are recorded in them. This tool helps with organization and communication.</p> <p><u>PTA REGISTRATION &amp; PATRICK SPIRIT STORE</u>  <i>(in the Cafeteria)</i> <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">5</span></p> <p>Turn in your PTA Membership form and check.</p> <p>The PTA will offer a variety of Patrick Spiritwear and other items for students and parents to purchase.</p>	<div style="text-align: center;"> <p>Stairwell to Downstairs' Lobby (K, 1 and 2)</p> </div>
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<b>Step 3.</b>	Proceed to your child's classroom where you will meet your child's teacher, and complete student information forms. Sign-up forms for class coordinators will also be available. (K, 1, 2 are downstairs. 3, 4, 5 and Spec. Ed. are upstairs.)
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## Patrick Elementary School 2011-2012 Supply Contribution Request

(Contributions made through MealPay Plus on the Patrick Elementary website.)

<b>SUPPLY CONTRIBUTION</b>	Voluntary supply contribution of \$10 per child for instructional supplies/needs.
<b>CLINIC DONATION</b>	Voluntary clinic contribution of \$5 per child (\$25 max/family) to defray clinic expenses.
<b>TECHNOLOGY CONTRIBUTION FORM</b>	Voluntary contribution of \$10 per family for consumable materials such as printer cartridges, for our classroom technology.

### **PTA Membership Form** (Separate check payable to Patrick PTA) This form will be in the café on Registration Day.

<b>PTA MEMBERSHIP</b>	PTA dues are \$5 for individual memberships. These dues include local, state and national fees. (\$2.25 directly benefits the students and teachers of PES.)
<b>YEARBOOKS</b>	\$26 for PTA members; \$30 for non-PTA members (Price goes up after Sept. 30 <sup>th</sup> )
<b>SPIRIT WEAR</b>	We will have a variety of Patrick Spirit wear to purchase. Prices vary.

**Thank you for your contributions!!** We look forward to a successful year at Patrick.

### **Did you remember...**

#### **In the Café:**

- ✓ PTA Membership Form? (**payable to Patrick PTA**)
- ✓ Check or cash for Spirit Store? (**payable to Patrick PTA**)
- ✓ Yearbook? (**payable to Patrick PTA**)
- ✓ Car rider tag if needed?

#### **In the Classroom:**

- ✓ Completed Consent Form for materials received?
- ✓ Gave Transportation Information to your child's teacher?
- ✓ Reviewed student data information given to you by your teacher?
- ✓ Completed Food Allergy or Restriction form if needed?
- ✓ Completed any additional forms?

#### **In the Clinic:**

- ✓ Permission to Administer Medication form if needed?

#### **Online Contributions:**

- ✓ School Supply Contribution Form? (**payable through MealPay Plus on Patrick website**)